

Holton Parish Council meeting was held on Monday 10th June 2024 starting at 7.00 pm in Holton Village Hall Committee Room

Present:

Chairman – Brian Pridmore

Councillor – Andy Murray

Councillor – Robert Barter

Parish Clerk - Sonja Barter

Also in attendance:

1. **Apologies:** Allan East, Charli Keely.
2. To confirm the minutes of the meeting of the council held on Monday 13th May 2024. The Minutes were confirmed. Proposed by Robert Barter and seconded by Andy Murray. **All agreed**
3. **Declarations of Interest** – none
4. **District and County Councillor Reports** – No District/County Councillor present.

OPEN FORUM – no members of the public in attendance

5. **Matters Arising from the Minutes:** none

6. Traffic, Road and Highway Matters

Road Safety Group – The volunteers Clare Wright, Eileen Race, Mick Blowfield and Ian Beach to agree a date and meet in the village hall committee room and set up a Road Safety Group. Allan East to also be invited to join the group and the Clerk Sonja Barter to book the hall and minute the meetings and report back as necessary to the Parish Council. Allan East has circulated a 'Terms of Reference' for a Road Safety Group and this along with Ian Beach's terms of reference will form the basis of the remit for this group.

Super Users – No report

20 mph speed limit extension outside Wheatley Park School – Awaiting work to commence – no date forthcoming.

Verge maintenance – Warren Farm Corner and junctions have been strimmed. Highways carried out a cut at the Holton Turn and junction off the A40. Richard

Taylor has been asked to cut the verges around the road signs and take down any branches which obscure the signs

Jas Smith-East is in the process of producing a mowing regime for the village linked to best practice re. diversity and supporting wildlife. Defer to July any decision on when to involve the grass contractors.

7. W P School Access Gate:

Facebook comments regarding the gate access were discussed and Mick Blowfield had been invited to attend the meeting. Unfortunately he was unable to do so but would attend the next meeting on Monday 8th July 2024. Some of the residents of Barns Close would be meeting with the school Headteacher Tim Martin on 5th July.

Allan East to arrange a meeting with the Headteacher and Site Manager as requested.

8. Financial Matters

a. Accounts submitted for payment	Total inc. VAT
Clerk's salary - June	514.80
1 Amazon Printer Ink	34.50
Richard Taylor Churchyard April	211.20
Halfords Bus Shelter storage (grant)	138.00
Eurotrade W Ltd Bus Shelter table (grant)	105.98

Authority given to the Clerk to pay Richard Taylor invoices for work in the Orchard, Churchyard and Village in May as invoices not yet been issued. **All agreed**

b. Bank balances after paying the above amounts and monies received
Deposit £13,829.35 Current: £1,618.87

c. Monthly Cash Reconciliation with Bank Statement

Andy Murray checked the cash balances with the bank statement, agreed the figures and signed the cash reconciliation.

d. Holton Parish Council AGAR and Annual Accounts y/e 31/03/2024.

The Annual Internal Audit has been completed and Eugenia Skelly (Auditor) has completed and signed the AGAR Report for submission.

The AGAR Annual Accounting Statement was completed signed by the Clerk/RFO and Chairman and approved by the Parish Council

Proposed Robert Barter and seconded Brian Pridmore.

All agreed

The complete AGAR forms will now be forwarded to the External Auditor Moore.

It was proposed by Robert Barter and seconded by Andy Murray that the Clerk's report and Accounts be accepted, cash balances reconciled and all accounts paid.
All agreed.

9. Contract of Employment

The Clerk has responded to the Personnel Committee and a final draft is awaited for circulation to Parish Councillors and Clerk before being finalised.

10. Churchyard extension land.

No further progress reported.

11. Brookes Liaison Group.

The Group met on Wednesday 5th June 6.00 pm in Holton Village Hall Committee Room and received updates from Savills and Crest Nicholson.

Reserved matters not yet submitted – possession of the site from Brookes in October 2024 – work likely to start early 2025 all being well.

Monitor works transport policies.

Charles Bulmer has not been back in touch as yet regarding a proposed footpath to the Brookes site.

The CIL application for a grant cannot be pursued without ownership of the land. However, we have been encouraged to apply at a later date when the situation is clearer.

12. Planning Applications:

P23/S2384/O. APP/Q3115/W/24/3343775.

Appeal Waterstock Golf Course – Land east of Junction 8a, M40, Waterstock. OX33 1HT.

All comments sent to SODC regarding the planning application will be forwarded to the Appeal.

13 Planning Decisions: South Oxfordshire District Council:

P24/S1167/HH. The Studio, Slaymaker, Holton. OX33 1PR

Alterations and extension to existing dwelling.

Granted

P23/S4254/LDE. St Andrews Field, Holton. OX33 1PZ

The erection of an agricultural building as an extension of an existing agricultural building.

Certificate of Lawful Use Granted

Planning Enforcement Notices ref: SE20/188. Land at St. Andrews Field, Holton.

14. Annual Parish Meeting – Thursday 23rd May 2024

The Minutes have been circulated. Matters arising: Access to school through locked gate, transport strategy for works traffic when Brookes is being developed, access to Archives and road safety for pedestrians and cars.

Action: Meeting arranged with Mick Blowfield. Monitor works transport policies with SODC and Crest Nicholson. Works transport discussion with Savills and Crest Nicholson. Archive information and link on HPC website and also information in the village magazine. Road Safety Group to be set up and meeting to be arranged.

15. Reports:

Holton Village Hall – Jack Turner (Discoveries on Shotover) on 24th May and the Film Night ‘The Great Escaper’ and the D-Day coffee morning all successful events and well supported.

Future events: Orchard Summer Barbecue on Friday 2nd August from 6.00 pm (Live music, BBQ, strawberries and cream, icecreams and games in the orchard).

Afternoon teas to be held fortnightly.

Orchard Committee – Summer pruning workshop Saturday July 20th 10 – 12 noon. Also to include the Cherry Tree on the Green in the pruning programme.

16. Publications/Letters and forthcoming events.

Information on 4 website providers with details of their websites, costings and recommendations. The website providers were TEEC (our current provider), Aubergine, Hugo Fox and Parish On-line – these were all considered and it was agreed that we would choose to migrate the existing HPC website to Hugo Fox and for them to provide the GOV.UK domain and emails.

Proposed by Andy Murray and seconded by Robert Barter.

All Agreed

17. Items for discussion and /or referral to a future meeting.

Max Neal had emailed the Parish Council requesting that the Council consider placing benches/seats on the verges between the village green and the Holton Turn/Wheatley and from the village green to the Old London Road for residents to rest whilst walking around the village. The Clerk to write to Mr Neal and ask for his suggested sitings for the benches.

18. Date of the Next Meeting. The next Parish Council meeting will be held on Monday 8th July 2024 starting at 7.00 pm. The meeting closed at 8.00 pm.